

CONSTITUTION OF THE KOTTAYAM MEDICAL COLLEGE STUDENTS UNION

Article 6.2.2 of the recommendations made in the report of the Lyngdoh committee as approved by the Hon'ble Supreme Court of India reads as follows

“ A system of elections , where college and campuses directly elect college and campus office bearers , as well as University representatives form an electoral college , which shall elect the University Student Union officer bearers ”

1. Name:

The Union shall be called the Medical College Union, Kottayam

2. Objectives:

To train the students of the College in the duties, responsibilities and rights of citizenship.

To promote opportunities for the development of character, leadership, efficiency, knowledge and spirit of service among the students.

To organize debates, seminars, work squads, tours and similar other activities.

To encourage sports, arts and other cultural, educational and recreational activities.

3. funds

The College shall establish a college union fund. It shall collect the prescribed fees from students along with the first installment of tuition fees and shall credit the same to the College Union Fund.

4. Membership

All students enrolled in the college affiliated to the University shall be the member of the union . They have the right to vote and contest in all elections to the college Union

5. The Tenure of the office of the college shall be one academic year

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6. Associations

The college may have or more associations subordinate to the college union and a student can be a member of one or more associations

The college union may also organize various forums or clubs

7. Executive Committee- The college union shall have an Executive Committee consisting of

I) The Chairman

- 2) The Vice Chairman
- 3) The General Secretary
- 4) Councilor to the University Union (there shall be two councilors one from under graduate and one from Post Graduate)
- 5) The Editor of college magazine
- 6) The Secretary for arts
- 7) The Secretary for sports
- 8) One Member representing the students of each year of graduate and post graduate courses, elected by the students of the respective years from among themselves.
- 9) Two member elected by the lady students of the college from among themselves, as far as mixed colleges are concerned.
- 10) One member representing the students belonging to the SC/ST TO be nominated by the executive committee in case none of the elected members belonging to SC/ST.
- 11) The honorary Treasurer and staff advisor [Ex- officio]

8) The Chairman- - Shall be elected by and from among the students of the college. The Chairperson shall preside over all meetings and other functions of the union regulate and control the meetings

9) Vice Chairman -Shall be elected by and from among the students of the of the college. In mixed College vice chair person shall be a lady student. The Vice Chairperson shall perform the duties of the Chair person in his absence or as per the request.

10) General Secretary- shall be elected directly by and among the students of the college. He/She shall issue notices for meetings and other functions of the union and keep the minutes and shall generally be in charge of the conduct of union activities .He/She shall take steps to carry out the decisions of the Executive and shall be the custodian of all record relating to Union.

11) University Union Councillor – The Councillor to the university union shall shall be elected directly by and from among the students of the college .The Councillor elected by the students will represent the students of the college in the University union.

12) The Editor- The Editor of the college magazine shall be elected directly by and from among the students of the college. No student of final year or a particular course shall be eligible for election as the editor. The editor shall be responsible for the publication of the college magazine. There shall be an editorial board to help the editor to discharge the duties. The editorial board consists of :

- 1) The Principal
- 2) Editor (Convenor)
- 3) Chairman of the college Union

4) General Secretary of the college union.

5) Three Student members nominated by the executive Committee

6) Two staff members nominated by the Principal.

13) The Secretary to the arts club—shall be elected directly by and from among students of the college. It shall be his duty to organize activities for promoting the artistic talents of the students of the college.

14) The Secretary to sports – shall be nominated by the Executive committee from among the students of the college. He/she shall organize activities in the field of sports and games. With the help and co-operation of the general athletic committee constituted by the principal.

15) Secretaries of associations- each association shall have a Secretary elected by the members of the associations from among themselves who shall organize its activities. One of the professors will be the president of the association.

16) Elections

16.1 The elections to the college union be conducted in accordance with the provisions contained in the rules of elections given as annexure

16.2 If any of the elected office bearers of the college union, other than the councillor to the University Union, fails to execute his duties, a member of the Executive committee shall be nominated by the principal on the recommendations to the Executive committee to act in his/her place.

17) The Honorary Treasurer --- The Principal of the college shall be the patron and honorary Treasurer of the college union. He can depute a staff member to perform his duties if he desires. The honorary Treasurer shall be an ex-officio member of the College Union Executive Committee without voting power.

18) The Staff Advisor --- The Principal shall nominate a teaching staff of the college as staff advisor of the college union. Staff advisor shall be an ex-officio member of the college without voting power.

19) Accounts : The funds of the college union shall be held by the honorary treasurer. Expense of the union activities shall be met from this fund with the prior sanction of the executive committee, except on the occasion of the emergency. The treasurer shall keep regular accounts of the income and expenditure of the union.

20) Meetings:

20:1 The Executive committee shall meet at least once in two months. For all ordinary meetings there shall be a notice of three clear days. Quorum for the meeting shall be not less than one half of the total number of members of the committee.

20:2 The executive committee shall take decisions by simple majority at its meetings and the chairman have a casting vote.

21) Functioning

21.1 The College union executive committee shall formulate the general policy and also guide the activities of the union . It shall prepare at the beginning of each academic year, an annual financial estimate for all activities of the union and subordinate associations.

22.2 The college union shall Endeavour to organize a student centre to promote activities like indoor games ,photographic clubs etc. The principal may allocate a separate space for the function of college union office.

22.3 In the matters connected with the College union , The final decision rest with the union executive committee , but the appeal shall lie to the patron ,when there is dispute.

